

**SHASTA COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
Open and Closed Session Meeting at 6:00pm
Wednesday, March 20, 2019
10707 French Alley, Shasta, CA 96087
MINUTES**

Board members present: President Dave Cross, Vice President Karen Preisser, Director Jan Hanks, Director Shawna Staup. Vice President Preisser oversaw running the meeting for this session.

Staff Members Present: General Manager (GM) Chris Koeper, Secretary Christina Arias, Fire Chief Mark Todd

1. Pledge of Allegiance was led by Director Staup

2. Approve Agenda President Cross made a motion to approve the agenda, Director Staup seconds. Motion to approve agenda passes unanimously.

3. PUBLIC COMMENT: This time is set aside for members of the public to address the District on matters not on the agenda and matters on the Consent Calendar. If your comments concern an item noted on the regular agenda, please address the Board after that item is open for public comments. By law, the Board of Directors cannot make decisions on matters not on the agenda. The Board will customarily refer these matters to the General Managers Office. Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the District.

4. Consent Calendar:

Matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of the items unless good cause is shown prior to the time the Board votes on the motion to adopt

4-1 Vice President Preisser made the motion to approve the February 27, 2019 minutes. President Cross seconded the motion. Director Shawna abstained due to not being at the February meeting. Motion to approve passes with the exception on fixing item 6-1.

Financial Reports for February 1st through February 28th, 2019

- 4-2** SCSD Financial Report
- 4-3** SCSD Bills Presented for Payment
- 4-4** SCSD Budget vs Actual
- 4-5** SFD Financial Report
- 4-6** SFD Bills presented for Payment
- 4-7** SFD Budget vs Actual

5. Correspondence: none

6. General Business:

6-1 Fire Chiefs Report: Chief Todd read the report and a copy is filed with the Board Packet.

6-2 General Managers Report: GM Koeper has read his report and a copy is filed with the office Board Packet.

7. Old Business:

7-1 Discuss conditions for forming the Fire Protection District. Item has been tabled until the June board meeting.

7-2 Discuss Theresa May's board position. Item has been tabled until we speak with Theresa and find out what her plans are.

8. New Business:

8-1 Board to sanction Sierra Pacific Industries tree giveaway on April 2nd. Director Staup made the motion to approve. Vice President Preisser seconds the motion. The motion to approve passes unanimously.

8-2 Fire Department requests to have all net income from strike teams be put in a separate account and earmarked for fire department equipment. No action was taken. GM Koeper will track the net income from strike team and present it at the April board meeting.

9. Oral Communications:

These Comment sessions are for information and reporting purposes only. Board action cannot be taken. If it becomes apparent that action is necessary or desired, the matter(s) will be scheduled on a subsequent board agenda.

9-1 Board Members: Director Staup informed us of the water on the bathroom floor in the Community building and will get ahold of the State Parks to see if it can be fixed.

Director Hanks inquired about putting an agenda item on next month's meeting about staff taking home district vehicles. GM Koeper explained that taking home district vehicles was for responding to emergencies. He also has stated that this is a matter up to operations. The board has decided not to have this as an agenda item.

9-2 Staff members: None

10. Closed Session

10-1 Personnel matters

Closed the open session 7:05pm

Open the Closed Session 7:05pm

Close the Closed Session 7:14pm

Open the Open Session 7:14pm- No action taken

13. Adjourn 7:15pm

Christina Arias – Board Secretary / Date

Dave Cross – Board President / Date

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